

RE-ROOF QUESTIONNAIRE

Building Division
Effective: September 2, 2014

The following is the City of Brentwood's questionnaire for re-roofing permits. Note that these questions do not determine if the existing roof framing is sufficient to support the new roof material, but rather provide basic information to be used in the issuance of the permit, and as a scope of work for the City of Brentwood's Inspection staff. Although not recommended by the City of Brentwood, the California Building Code (CBC) does allow the installations of some roofing materials directly over the existing roofing material if approved by the roofing materials manufacturer. If such an installation is proposed, the City will require that manufacturer's cut-sheets be provided to the inspector in the field to confirm the proposed overlay roof and minimum methods of attachments. Also note that skylights installed during the re-roofing process (or other construction beyond the re-roof) will require an additional permit and perhaps additional note/details of construction. Note that even with this form, the City of Brentwood reserves the right to request additional drawings and/or information as determined by the completion of this form or from items encountered during field inspections.

Building Address: _____

Existing Roofing Material (check one):

- | | |
|---|---|
| <input type="checkbox"/> Wood Shakes | <input type="checkbox"/> Composition Mineral |
| <input type="checkbox"/> Lightweight Tile (less than 5 psf) | <input type="checkbox"/> Heavyweight Tile (all other types) |
| <input type="checkbox"/> Metal Roofing | <input type="checkbox"/> Built-up Roofing |

Proposed (new) Roofing Material (check one):

- | | |
|---|---|
| <input type="checkbox"/> Wood Shakes | <input type="checkbox"/> Composition Mineral |
| <input type="checkbox"/> Lightweight Tile (less than 5 psf) | <input type="checkbox"/> Heavyweight Tile (all other types) |
| <input type="checkbox"/> Metal Roofing | <input type="checkbox"/> Built-up Roofing |

Will plywood underlayment be installed with this installation of the new roof? ☐ Yes ☐ No

How many square feet of new roof is proposed to be installed? _____

PRIOR TO INSPECTIONS, THE CONTRACTOR WILL SUPPLY A HEAVY-DUTY (TYPE 1) EXTENSION LADDER ON THE JOB, EXTENDED A MINIMUM OF 3 FT. ABOVE ROOF EDGE AND SECURED TO THE STRUCTURE.

THE CITY OF BRENTWOOD REQUIRES THREE INSPECTIONS:

1. TEAR-OFF 2. ROOF DECK (plywood) 3. FINAL

RE-ROOF TEAR-OFF PROCEDURES

To allow the roofing contractor to maintain the integrity of weather protection for re-roof projects in the City of Brentwood, the following procedure shall be the standard for Tear-Off inspections:

- The roofing contractor shall expose the perimeter of the entire roof, for a distance of at least four feet.
- The remainder of the roof surface may be covered with the roof deck material, (plywood) leaving the four foot perimeter edge exposed until the tear-off inspection has been approved.
- The roofing contractor on re-roof permits for flat roofs shall remove and expose the entire roof surface for approval of the tear-off inspection. If the existing roof deck on flat roofs is to be left in place, the proper nailing of the existing deck shall be inspected during the approval of the tear-off inspection.

I, _____, do declare under penalty of perjury that the answers provided for this questionnaire are true.

Signature: _____ Date: _____